

Guidelines for Nominations to the APRRN Steering Committee 2014 - 2016

Introduction

The APRRN Steering Committee is elected by the APRRN general body biennially, at the Asia Pacific Consultation on Refugee Rights (APCRR). The Steering Committee consists of the following:

- Chair and Deputy Chair of the Network
- Chair and Deputy Chair of each of the Geographical Working Groups (8 positions)
- Chair of the Thematic Working Groups (5 positions)
- A representative of the host organization will be an ex-officio member of the Steering committee if not already elected to a steering committee position

A man and woman refugee representative will be nominated to the Steering Committee by the newly elected Steering Committee, if someone with a refugee background has not been elected to the committee. In other words, if a man with a refugee background is elected, then a woman refugee representative will be nominated and vice-versa. In addition, 3 persons are nominated by the Steering Committee as advisors without voting powers to the Steering Committee.

In the past the nominations for positions were solicited at APCRR, however for APCRR4 in Korea, nominations were sought electronically before APCRR4. In keeping with the practice of receiving nominations in advance of the APCRR, a decision to streamline the process was envisaged by the Steering Committee. For this purpose, the Secretariat will develop an online form where the nominations and seconding can be done.

ELECTIONS will be held at APCRR5 in September 2014.

Who is eligible to be nominated

1. ONLY organisational members of the network are eligible to nominate persons for positions.
2. NO organisation can have more than ONE person on the Steering Committee.
3. INDIVIDUAL members (associate members) cannot be nominated for positions and cannot vote in elections.

Process of Nominations

The process of nominations will include:

1. Formation of the 'Nomination Process Committee'

2. Receiving nominations from member organisations
3. Acceptance of the nominations by the nominees
4. Seconding of the accepted and verified nominations
5. Announcement of the nominations

Organisational members can nominate persons for more than one position.

Formation of the ‘Nomination Process Committee’

The Nomination Process Committee will be tasked to validate nominations and ensure impartiality, transparency and accountability. The committee will be appointed by the Steering Committee and shall include the Executive Director and 3 other APRRN members with experience in elections, preferably from different geographical areas. The members of the committee cannot stand for elections themselves, and are in the committee as impartial, independent persons not representing any organisation.

Nominations for Chair and Deputy Chair of the Geographical and Thematic Working Groups

The nominations will be made through a website (Link to be sent). Organisations can nominate others, or themselves. The nomination should include both the name of the nominee and the organisation. The nominator should give their individual name and the name of the organisation they represent. A deadline for the nominations will be set. Any nominations after the deadline will be invalid.

ONLY persons working with APRRN organisations in the given geographical region are eligible to be nominated to the Geographical Working Group position. ONLY organisations working in the given geographical region are eligible to nominate persons to the specific Geographical Working Group position.

After the deadline of the nominations, the nominees will be informed and asked for their consent. If the nominee consents to the nominations, the list of nominations will be finalised. While deciding on the consenting to the nomination, the nominee should choose nominations for ONLY ONE of the working groups or either for Chair or Deputy Chair of the network.

Seconding:

This final list of nominees will be then sent for seconding. ONLY organisations working and present in the given geographical region are eligible to second the nominations for that Geographical Working Group. Organisations may second more than one person. The seconders should include their name and organisation and the person they are seconding. The first seconder will be recorded as the organisation

seconding the nomination. A deadline for the seconding will be set, any seconding after the deadline will be invalid. ONLY nominations that have been seconded will be considered eligible for election.

If NO nominations for a position are received in the given time, the position will be declared vacant at the APCRR5 and nominations called for during the APCRR5.

Chair and Deputy Chair of APRRN

All organisational members of APRRN are encouraged to nominate persons for each of the two positions. The nominations will be made through website (Link to be sent). Organisations can nominate others, or themselves. The nomination should include both the name of the nominee and the organisation. The nominator should give their individual name and the name of the organisation they represent. A deadline for the nominations will be set. Any nominations after the deadline will be invalid.

After the deadline of the nominations, the nominees will be informed and asked for their consent. If the nominee consents to the nominations, the list of nominations will be finalised. This final list of nominees will be then sent for seconding.

Seconding:

Organisations may second more than one person. The seconders should include their name and organisation and the person they are seconding. The first seconder will be recorded as the organisation seconding the nomination. A deadline for the seconding will be set, any seconding after the deadline will be invalid. ONLY nominations that have been seconded will be considered eligible for election.

If NO nominations for a position are received in the given time, the position will be declared vacant at APCRR5 and nominations called for during the APCRR5.

PLEASE NOTE: While nominating please try to ensure, there is regional and diverse country representation for all positions. Gender representation is also strongly encouraged.

Nominees should choose nominations for ONLY ONE of the positions.

Announcement of Nominations

The nominations process committee will announce the final list of nominees. This list will be circulated among APRRN members and the list will also be distributed to APRRN members present at APCRR5.